

Form No. MGT-7

Annual Return (other than OPCs and Small Companies)

[Pursuant to sub-section (1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]

All fields marked in * are mandatory

Refer instruction kit for filing the form



Form language

☒ English ☐ Hindi

I REGISTRATION AND OTHER DETAILS

i *Corporate Identity Number (CIN)

U82990MH2005PLC152504

ii (a) *Financial year for which the annual return is being filed (From date) (DD/MM/YYYY)

01/04/2024

(b) *Financial year for which the annual return is being filed (To date) (DD/MM/YYYY)

31/03/2025

(c) *Type of Annual filing

☒ Original

☐ Revised

(d) SRN of MGT-7 filed earlier for the same financial years

iii

Particulars	As on filing date	As on the financial year end date
Name of the company	I-PROCESS SERVICES (INDIA) LIMITED	I-PROCESS SERVICES (INDIA) PRIVATE LIMITED
Registered office address	Unit No. 602, 6th Floor, CENTRE POINT Andheri-Kurla Road, J.B. Nagar, Andheri,(East),NA,Mumbai,Mumbai City,Maharashtra,India,400059	Unit No. 602, 6th Floor, CENTRE POINT Andheri-Kurla Road, J.B. Nagar, Andheri,(East),NA,Mumbai,Mumbai City,Maharashtra,India,400059
Latitude details	19.11294	19.11294
Longitude details	72.86722	72.86722

(a) *Photograph of the registered office of the Company showing external building and name prominently visible

RO_compressed.pdf

(b) *Permanent Account Number (PAN) of the company

AA*****8C

(c) *e-mail ID of the company

*****ct@iprocess.in

(d) *Telephone number with STD code

01*****00

(e) Website									
iv *Date of Incorporation (DD/MM/YYYY)	07/04/2005								
v (a) *Class of Company (as on the financial year end date) <i>(Private company/Public Company/One Person Company)</i>	Public company								
(b) *Category of the Company (as on the financial year end date) <i>(Company limited by shares/Company limited by guarantee/Unlimited company)</i>	Company limited by shares								
(c) *Sub-category of the Company (as on the financial year end date) <i>(Indian Non-Government company/Union Government Company/State Government Company/ Guarantee and association company/Subsidiary of Foreign Company)</i>	Indian Non-Government company								
vi *Whether company is having share capital (as on the financial year end date)	☒ Yes ☐ No								
vii (a) Whether shares listed on recognized Stock Exchange(s)	☐ Yes ☒ No								
(b) Details of stock exchanges where shares are listed									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">S. No.</th> <th style="width: 55%;">Stock Exchange Name</th> <th style="width: 30%;">Code</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		S. No.	Stock Exchange Name	Code					
S. No.	Stock Exchange Name	Code							
viii Number of Registrar and Transfer Agent	1								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">CIN of the Registrar and Transfer Agent</th> <th style="width: 25%;">Name of the Registrar and Transfer Agent</th> <th style="width: 25%;">Registered office address of the Registrar and Transfer Agents</th> <th style="width: 25%;">SEBI registration number of Registrar and Transfer Agent</th> </tr> </thead> <tbody> <tr> <td>L67120MH1993PLC074411</td> <td>3I INFOTECH LIMITED</td> <td>TOWER # 5, INTERNATIONAL INFOTECH PARK, VASHI STATION, COMPLEX,, NAVI MUMBAI, Maharashtra, India, 400703</td> <td> </td> </tr> </tbody> </table>		CIN of the Registrar and Transfer Agent	Name of the Registrar and Transfer Agent	Registered office address of the Registrar and Transfer Agents	SEBI registration number of Registrar and Transfer Agent	L67120MH1993PLC074411	3I INFOTECH LIMITED	TOWER # 5, INTERNATIONAL INFOTECH PARK, VASHI STATION, COMPLEX,, NAVI MUMBAI, Maharashtra, India, 400703	
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L67120MH1993PLC074411	3I INFOTECH LIMITED	TOWER # 5, INTERNATIONAL INFOTECH PARK, VASHI STATION, COMPLEX,, NAVI MUMBAI, Maharashtra, India, 400703							
ix * (a) Whether Annual General Meeting (AGM) held	☒ Yes ☐ No								
(b) If yes, date of AGM (DD/MM/YYYY)	19/07/2025								
(c) Due date of AGM (DD/MM/YYYY)	31/08/2025								
(d) Whether any extension for AGM granted	☐ Yes ☒ No								
(e) If yes, provide the Service Request Number (SRN) of the GNL-1 application form filed for extension									

(f) Extended due date of AGM after grant of extension (DD/MM/YYYY)

(g) Specify the reasons for not holding the same

II PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

i *Number of business activities

1

S. No.	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	N	Administrative and support service activities	82	Office administrative, office support and other business support activities	100

III PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

i *No. of Companies for which information is to be given

1

S. No.	CIN /FCRN	Other registration number	Name of the company	Holding/ Subsidiary/Associate/Jo int Venture	% of shares held
1	L65190GJ1994PLC021012		ICICI BANK LIMITED	Holding	100

IV SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

i SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of equity shares	52000.00	52000.00	52000.00	52000.00
Total amount of equity shares (in rupees)	520000.00	520000.00	520000.00	520000.00

Number of classes

1

Class of shares	Authorised Capital	Issued capital	Subscribed Capital	Paid Up capital
Equity shares				
Number of equity shares	52000	52000	52000	52000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	520000.00	520000.00	520000	520000

(b) Preference share capital

Particulars	Authorised Capital	Issued capital	Subscribed capital	Paid Up capital
Total number of preference shares	0.00	0.00	0.00	0.00
Total amount of preference shares (in rupees)	0.00	0.00	0.00	0.00

Number of classes

0

Class of shares	Authorised Capital	Issued capital	Subscribed Capital	Paid Up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Particulars	Number of shares			Total Nominal Amount	Total Paid-up amount	Total premium
	Physical	DEMAT	Total			
(i) Equity shares						
At the beginning of the year	0	52000	52000.00	520000	520000	
Increase during the year	0.00	0.00	0.00	0.00	0.00	0
i Public Issues	0	0	0.00	0	0	
ii Rights issue	0	0	0.00	0	0	
iii Bonus issue	0	0	0.00	0	0	
iv Private Placement/ Preferential allotment	0	0	0.00	0	0	
v ESOPs	0	0	0.00	0	0	
vi Sweat equity shares allotted	0	0	0.00	0	0	
vii Conversion of Preference share	0	0	0.00	0	0	
viii Conversion of Debentures	0	0	0.00	0	0	
ix GDRs/ADRs	0	0	0.00	0	0	
x Others, specify NIL	0	0	0.00	0	0	
Decrease during the year	0.00	0.00	0.00	0.00	0.00	0
i Buy-back of shares	0	0	0.00	0	0	
ii Shares forfeited	0	0	0.00	0	0	
iii Reduction of share capital	0	0	0.00	0	0	
iv Others, specify NIL	0	0	0.00		0	
At the end of the year	0.00	52000.00	52000.00	520000.00	520000.00	
(ii) Preference shares						

Particulars	Number of shares			Total Nominal Amount	Total Paid-up amount	Total premium
At the beginning of the year	0	0	0.00	0	0	
Increase during the year	0.00	0.00	0.00	0.00	0.00	0
i Issues of shares	0	0	0.00	0	0	
ii Re-issue of forfeited shares	0	0	0.00	0	0	
iii Others, specify NIL	0	0	0.00	0	0	
Decrease during the year	0.00	0.00	0.00	0.00	0.00	0
i Redemption of shares	0	0	0.00	0	0	
ii Shares forfeited	0	0	0.00	0	0	
iii Reduction of share capital	0	0	0.00	0	0	
iv Others, specify NIL	0	0	0.00		0	
At the end of the year	0.00	0.00	0.00	0.00	0.00	

ISIN of the equity shares of the company

ii Details of stock split/consolidation during the year (for each class of shares)

Class of shares		
Before split / Consolidation	Number of shares	
	Face value per share	
After split / consolidation	Number of shares	
	Face value per share	

iii Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company)

☒ Nil

Number of transfers

Attachments:

1. Details of shares/Debentures Transfers

iv Debentures (Outstanding as at the end of financial year)

(a) Non-convertible debentures

*Number of classes

0

Classes of non-convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
Total			

Classes of non-convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Total				

(b) Partly convertible debentures

*Number of classes

0

Classes of partly convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
Total			

Classes of partly convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Total				

(c) Fully convertible debentures

*Number of classes

0

Classes of fully convertible debentures	Number of units	Nominal value per unit	Total value (Outstanding at the end of the year)
Total			

Classes of fully convertible debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Total				

(d) Summary of Indebtedness

Particulars	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0.00	0.00	0.00	0.00
Partly convertible debentures	0.00	0.00	0.00	0.00
Fully convertible debentures	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00

v Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V Turnover and net worth of the company (as defined in the Companies Act, 2013)

i *Turnover

9482520892

ii * Net worth of the Company

886430179

VI SHARE HOLDING PATTERN**A Promoters**

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian	0	0.00	0	0.00
	(ii) Non-resident Indian (NRI)	0	0.00	0	0.00
	(iii) Foreign national (other than NRI)	0	0.00	0	0.00
2	Government				
	(i) Central Government	0	0.00	0	0.00
	(ii) State Government	0	0.00	0	0.00
	(iii) Government companies	0	0.00	0	0.00
3	Insurance companies	0	0.00	0	0.00
4	Banks	51940	99.88	0	0.00
5	Financial institutions	0	0.00	0	0.00
6	Foreign institutional investors	0	0.00	0	0.00
7	Mutual funds	0	0.00	0	0.00
8	Venture capital	0	0.00	0	0.00
9	Body corporate (not mentioned above)	60	0.12	0	0.00

10	Others 	0	0.00	0	0.00
	Total	52000.00	100	0.00	0

Total number of shareholders (promoters)

7

B Public/Other than promoters

S. No	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1	Individual/Hindu Undivided Family				
	(i) Indian	0	0.00	0	0.00
	(ii) Non-resident Indian (NRI)	0	0.00	0	0.00
	(iii) Foreign national (other than NRI)	0	0.00	0	0.00
2	Government				
	(i) Central Government	0	0.00	0	0.00
	(ii) State Government	0	0.00	0	0.00
	(iii) Government companies	0	0.00	0	0.00
3	Insurance companies	0	0.00	0	0.00
4	Banks	0	0.00	0	0.00
5	Financial institutions	0	0.00	0	0.00
6	Foreign institutional investors	0	0.00	0	0.00
7	Mutual funds	0	0.00	0	0.00
8	Venture capital	0	0.00	0	0.00
9	Body corporate (not mentioned above)	0	0.00	0	0.00

10	Others 	0	0.00	0	0.00
	Total	0.00	0	0.00	0

Total number of shareholders (other than promoters)

0

Total number of shareholders (Promoters + Public/Other than promoters)

7.00

Breakup of total number of shareholders (Promoters + Other than promoters)

Sl.No	Category	
1	Individual - Female	0
2	Individual - Male	0
3	Individual - Transgender	0
4	Other than individuals	7
	Total	7.00

C Details of Foreign institutional investors' (FIIs) holding shares of the company

Name of the FII	Address	Date of Incorporation	Country of Incorporation	Number of shares held	% of shares held

VII NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS

[Details of Promoters, Members (other than promoters), Debenture holders]

Details	At the beginning of the year	At the end of the year
Promoters	7	7
Members (other than promoters)	0	0
Debenture holders	0	0

VIII DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

A Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A Promoter	0	0	0	0	0	0
B Non-Promoter	0	2	0	2	0.00	0.00
i Non-Independent	0	2	0	2	0	0
ii Independent	0	0	0	0	0	0
C Nominee Directors representing	0	0	0	4	0.00	0.00
i. Banks and FIs	0	0	0	4	0	0
ii Investing institutions	0	0	0	0	0	0
iii Government	0	0	0	0	0	0
iv Small share holders	0	0	0	0	0	0
v Others	0	0	0	0	0	
Total	0	2	0	6	0.00	0.00

*Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

6

B (i) Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity shares held	Date of cessation (after closure of financial year : If any) (DD/MM/YYYY)
AVANEESH TRIVEDI	10697570	Director	0	
PINAKI SANKAR ROYCHAUDHURI	09592416	Director	0	16/06/2025
NARAYANAN THONDIKULAM VISWANATHAN .	08396223	Director	0	16/06/2025
ATUL ARORA	01999097	Director	0	
PRACHITI DEEPAK LALINGKAR	10098771	Director	0	

AJAY KUMAR GUPTA	07580795	Director	0	
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B (ii) *Particulars of change in director(s) and Key managerial personnel during the year

5

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation (DD/MM/YYYY)	Nature of change (Appointment/ Change in designation/ Cessation)
ATUL ARORA	01999097	Additional Director	15/04/2024	Appointment
ATUL ARORA	01999097	Director	31/05/2024	Change in designation
PRACHITI DEEPAK LALINGKAR	10098771	Director	20/06/2024	Appointment
AJAY KUMAR GUPTA	07580795	Director	01/07/2024	Appointment
AVANEESH TRIVEDI	10697570	Director	05/07/2024	Appointment

IX MEETINGS OF MEMBERS/CLASS OF MEMBERS/ BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

*Number of meetings held

2

Type of meeting	Date of meeting (DD/MM/YYYY)	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General meeting	31/05/2024	7	7	100
Extra ordinary general meeting	26/03/2025	7	5	100

B BOARD MEETINGS

*Number of meetings held

4

S.No	Date of meeting (DD/MM/YYYY)	Total Number of directors as on the date of meeting	Attendance	
			Number of directors attended	% of attendance

1	24/04/2024	3	3	100
2	22/07/2024	6	6	100
3	18/10/2024	6	6	100
4	13/01/2025	6	6	100

C COMMITTEE MEETINGS

Number of meetings held

4

S.No	Type of meeting	Date of meeting (DD/MM/YYYY)	Total Number of Members as on the date of meeting	Attendance	
				Number of members attended	% of attendance
1	Audit Committee	24/04/2024	2	2	100
2	Audit Committee	22/07/2024	2	2	100
3	Audit Committee	18/10/2024	2	2	100
4	Audit Committee	13/01/2025	3	3	100

D ATTENDANCE OF DIRECTORS

S. N o	Name of the Director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attenda nce	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attend ance	
								19/07/2025 (Y/N/NA)
1	PINAKI SANKAR ROYCHAUDHURI	4	4	100	4	4	100	Not applicable
2	NARAYANAN THONDIKULAM VISWANATHAN .	4	4	100	4	4	100	Not applicable
3	ATUL ARORA	4	4	100	0	0	0	Yes
4	PRACHITI DEEPAK LALINGKAR	3	3	100	0	0	0	Yes
5	AJAY KUMAR GUPTA	3	3	100	0	0	0	Yes

6	AVANEESH TRIVEDI	3	3	100	1	1	100	Yes
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X REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

A *Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
	Total		0.00	0.00	0.00	0.00	0.00

B *Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
	Total		0.00	0.00	0.00	0.00	0.00

C *Number of other directors whose remuneration details to be entered

2

S. No.	Name	Designation	Gross salary	Commission	Stock Option/ Sweat equity	Others	Total amount
1	Pinaki Sankar Roychaudhuri	Director	0	0	0	200000	200000.00
2	NARAYANAN THONDIKULAM VISWANATHAN	Director	0	0	0	200000	200000.00
	Total		0.00	0.00	0.00	400000.00	400000.00

XI MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

A *Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year

☒ Yes

☐ No

B If No, give reasons/observations

XII PENALTY AND PUNISHMENT – DETAILS THEREOF

A *DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/
DIRECTORS/OFFICERS

☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

B *DETAILS OF COMPOUNDING OF OFFENCES

☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order (DD/MM/YYYY)	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in rupees)

XIII Details of Shareholder / Debenture holder

Number of shareholder/ debenture holder

7

XIV Attachments

(a) List of share holders, debenture holders

Details of Shareholder or
Debenture holder.xlsm

(b) Optional Attachment(s), if any

Final form MGT-8 - Iprocess 2024-
2025.pdf
Scanned List of Shareholders.pdf

XV COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this return, the Company has complied with applicable provisions of the Act during the financial year.
- (c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
- (d) Where the annual return discloses the fact that the number of members, (except in case of one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

I/ We have examined the registers, records and books and papers of I-PROCESS SERVICES
(INDIA) LIMITED as required to be

maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on

(DD/MM/YYYY) 31/03/2025

In my/ our opinion and to the best of my information and according to the examinations carried out by me/ us and explanations furnished to me/ us by the company, its officers and agents, I/ we certify that:

A The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B During the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

- 1 its status under the Act;
- 2 maintenance of registers/records & making entries therein within the time prescribed therefor;
- 3 filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within/beyond the prescribed time;
- 4 calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
- 5 closure of Register of Members / Security holders, as the case may be.
- 6 advances/loans to its directors and/or persons or firms or companies referred in section 185 of the Act;
- 7 contracts/arrangements with related parties as specified in section 188 of the Act;
- 8 issue or allotment or transfer or transmission or buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances;
- 9 keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act
- 10 declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act;
- 11 signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
- 12 constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;
- 13 appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
- 14 approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act;
- 15 acceptance/ renewal/ repayment of deposits;
- 16 borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable;
- 17 loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the

provisions of section 186 of the Act ;
18 alteration of the provisions of the Memorandum and/ or Articles of Association of the Company;

To be digitally signed by

Name

Nrupang B. Dholakia

Date (DD/MM/YYYY)

11/09/2025

Place

Mumbai

Whether associate or fellow:

☐ Associate

☒ Fellow

Certificate of practice number

1*8*4

XVI Declaration under Rule 9(4) of the Companies (Management and Administration) Rules, 2014

*(a) DIN/PAN/Membership number of Designated Person

10697570

*(b) Name of the Designated Person

AVANEESH TRIVEDI

Declaration

I am authorised by the Board of Directors of the Company vide resolution number*

NIL

dated*

(DD/MM/YYYY)

22/07/2024

to sign this form and declare that all the requirements of Companies Act, 2013

and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1 Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.

2 All the required attachments have been completely and legibly attached to this form.

*To be digitally signed by

*Designation

(Director /Liquidator/ Interim Resolution Professional (IRP)/Resolution Professional (RP))

Director

*DIN of the Director; or PAN of the Interim Resolution Professional (IRP) or Resolution Professional (RP) or Liquidator

1*6*7*7*

***To be digitally signed by**

☒ Company Secretary ☐ Company secretary in practice

***Whether associate or fellow:**

☒ Associate ☐ Fellow

Membership number

6*8*1

Certificate of practice number

Note: Attention is drawn to provisions of Section 448 and 449 of the Companies Act, 2013 which provide for punishment for false statement / certificate and punishment for false evidence respectively.

For office use only:

eForm Service request number (SRN)

AB6753636

eForm filing date (DD/MM/YYYY)

12/09/2025

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company

Managing Partner
CS Nrupang B. Dholakia
B.Com., F.C.S., M.B.L., L.L.B., D.C.L., EP.CORP

DHOLAKIA & ASSOCIATES LLP
(COMPANY SECRETARIES)

Designated Partner
CS Michelle Martin
B.Com, A.C.S, L.L.B

FORM NO. MGT 8

[Pursuant to Section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

We have examined the registers, records and books and papers of **i-Process Services (India) Limited** (formerly known as i-Process Services (India) Private Limited) (w.e.f. 26th June, 2025) (**CIN U82990MH2005PLC152504**) (the Company) as required to be maintained under the Companies Act, 2013 ('the Act') and the rules made thereunder for the financial year ended on 31st March, 2025. In our opinion and to the best of our information and according to the examinations carried out by us and explanations and confirmation furnished to us by the Company, its officers and agents, we certify that:

- A. The annual return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year, the Company has complied with provisions of the Act & Rules made thereunder in respect of the following subject to the reporting made thereunder:
 1. Its status under the Act i.e. **Unlisted Deemed Public Limited Company upto 25th June, 2025 and Unlisted Public Limited Company w.e.f. 26th June, 2025.**
 2. Maintenance of registers/records & making entries therein within the time prescribed therefore;
 3. (a) Filing of forms and returns with the Registrar of Companies within the prescribed time;

(b) The Company was not required to file any form with Regional Director, Central Government, the Tribunal, Court or other authorities;
 4. (a) Calling/convening/holding meetings of Board of Directors and its Audit Committee and meetings of the Members of the Company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;

5. The Company is not required to close its register of members under the provision of the Act;
6. The Company has not made any advances or loans to its Directors and/or persons or firms or companies referred in Section 185 of the Act;
7. The Company has not entered into any Contract or arrangement with related parties as specified in Section 188 of the Act, except those entered on Arm's Length Basis and Ordinary Course of Business.
8. (a) The Company has not issued or allotted or bought back any securities or redeemed any preferences shares or debentures or altered or reduced its share capital or converted any shares or securities and hence was not required to issue any security certificate;

(b) The Company has not received any request for Transfer or Transmission of equity shares/securities during the period 1st April, 2024 to 31st March, 2025, hence was not required to issue security certificate(s);
9. There were no transactions necessitating the Company to keep in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares;
10. (a) The Company has not declared or recommended or paid Dividend during the financial year;

(b) The Company was not required to transfer any amount to the Investor Education and Protection Fund (IEPF) in accordance with Section 125 of the Act;
11. Signing of audited financial statement as per the provisions of Section 134 of the Act and report of directors is as per sub-section (3), (4) and (5) thereof;
12. (a) The Company has complied with the provisions relating to Constitution, re-appointment (in the nature of retirement by rotation) and Disclosures of the Directors;
(b) Appointment of Nominee Directors on the Board of the Company by ICICI Bank Limited, Holding Company pursuant to Articles of Association of the Company;
(c) No Director retired or resigned during the year under review;
(d) The Company has paid Sitting Fees to Mr. Pinaki Sankar Roychaudhari and Mr. Narayanan Thondikulam Viswanathan for attending the Meetings of the Board and its Audit Committee;

Managing Partner
CS Nrupang B. Dholakia
B.Com., F.C.S., M.B.L., L.L.B., D.C.L., EP.CORP

Designated Partner
CS Michelle Martin
B.Com, A.C.S, L.L.B

DHOLAKIA & ASSOCIATES LLP
(COMPANY SECRETARIES)

- (e) The Company was not required to fill any casual vacancy in the office of the Director;
13. Appointment of Auditors as per the provisions of Section 139 of the Act;
14. The Company passed Special Resolution approving conversion of Company into Public Limited Company and made an application to Registrar of Companies on 18th April, 2025. The Company was not required to seek approval from the Central Government, Tribunal, Regional Director, court or such other authorities under provisions of the Act;
15. The Company has not accepted, renewed and re-paid any deposits during the year;
16. (a) The Company has not borrowed from its Directors, Public financial institution and others. During the year under review, the Company has taken a fund based working capital limit against the security of Fixed Deposit from Bank;
- (b) The Company has not created/modified/satisfied charges in that respect;
17. The Company has not granted loans or made investments or gave any guarantee or provided any securities to other body corporate or persons falling under the provisions of Section 186 of the Act;
18. The Company has –
- (a) Adopted new set of Articles of Associations pursuant to the provisions related to Deemed Unlisted Public Limited Company and subsequently altered it to reflect the change in the Company's name upon conversion into Public Limited Company.
- (b) Altered its Memorandum of Association pursuant to the name change of the Company upon conversion into Public Limited Company.

For DHOLAKIA & ASSOCIATES LLP
(Company Secretaries)

ICSI Unique Code: P2014MH034700
Peer Review Certificate No: 2404/2022
UDIN: F010032G001230680
Place: Mumbai
Date: September 11, 2025

Nrupang
Bhumitra
Dholakia

Digitally signed by
Nrupang Bhumitra
Dholakia
Date: 2025.09.11
18:01:16 +05'30'

CS Nrupang B. Dholakia
Managing Partner
FCS-10032 CP No. 12884

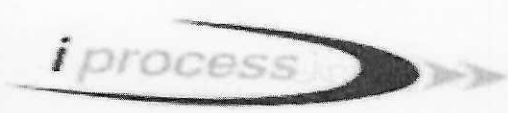
Regd Office: A/302, Sarvodaya CHSL, Bldg No. 11, Nr. P.F. Office, Service Road, Khernagar, Bandra (E), Mumbai – 400051.
Tel No. +91 22 35501554. E-Mail: info@dholakia-associates.com LLPIN AAC 9552 GSTIN: 27AAKFD4117D1ZR

List of Shareholders as on 31.03.2025

TYPE OF SHARE: EQUITY SHARES

AMT PER SHARE: RS.10/-

DPID	Client Id	SHAREHOLDER'S NAME	ADDRESS	NO. OF SHARES	AMOUNT
IN301348	20002990	ICICI BANK LTD	ICICI BANK TOWER, NEAR CHAKLI CIRCLE, OLD PADRA ROAD, VADODARA-390007, GUJARAT	51,940	5,19,400
IN300183	12456965	*ICICI HOME FINANCE COMPANY LIMITED	ICICI BANK TOWERS, BANDRA-KURLA COMPLEX, BANDRA SUBURBAN, MUMBAI - 400051	10	100
IN301348	10546859	*ICICI VENTURE FUNDS MANAGEMENT COMPANY LIMITED	ICICI VENTURE HOUSE, APPASAHEB MARATHE MARG, PRABHADEVI, MUMBAI - 400025	10	100
IN302679	37450826	*ICICI INVESTMENT MANAGEMENT COMPANY LIMITED	ICICI BANK TOWERS, BANDRA-KURLA COMPLEX, BANDRA SUBURBAN, MUMBAI - 400051	10	100
IN301348	20090588	*ICICI SECURITIES PRIMARY DEALERSHIP LIMITED	501-B, FIRST INTERNATIONAL FINANCIAL CENTRE, PLOT C-54&55, G BLOCK, BANDRA KURLA COMPLEX BANDRA (E), MUMBAI- 400098	10	100
IN303028	54181480	*ICICI SECURITIES LIMITED	ICICI VENTURE HOUSE, APPASAHEB MARATHE MARG, PRABHADEVI, MUMBAI - 400025	10	100
IN303028	67794563	*ICICI TRUSTEESHIP SERVICES LIMITED	C-23 G BLOCKBANDRA KURLA COMPLEX, MUMBAI - 400051	10	100
Total				52,000	5,20,000



i-Process Services (India) Limited
(Formerly known as i-Process Services (India) Private Limited)

Corporate Office:

Plot No: 313, Udyog Vihar, Phase IV, Gurugram, Haryana 122015
Ph. 0124-4763400

**Holding on behalf of ICICI Bank Limited as nominee shareholder.*

FOR i-PROCESS SERVICES (INDIA) PRIVATE LIMITED

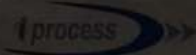
Rahul Sharma
Company Secretary
Membership number: A64831



I-PROCESS SERVICES (INDIA) LIMITED

Regd. Office Address: Unit No. 602, 6th Floor, "CENTRE POINT" Andheri-Kurla Road, J.B. Nagar, Andheri (East), Mumbai 400059

Regd. Office Unit No. 602, 6th Floor, "Centre Point", Andheri Kurla Road, J.B. Nagar, Andheri (East)
Mumbai-400059 CIN No: U82990MH2005PLC152504 || Mail Id: contact@iprocess.in



CIN :U82990MH2005PLC152504

आय:प्रोसेस सर्विसेस (इंडिया) लिमिटेड

(एई आई प्रोसेस सर्विसेस (इंडिया) प्राइवेट लिमिटेड का पूर्ण स्वामित्व वाला कंपनी)

नियंत्रण कार्यालय: प्लॉट नंबर 313, उद्योग विहार फेज-IV, गुरुग्राम, हरियाणा - 122015

जोड़वारी नंबर - 27AABC3838C1ZT

जोड़वारी नंबर - 27AABC3838C2ZS

अधिकृत कार्यालय: प्लॉट नंबर 313, उद्योग विहार फेज-IV, गुरुग्राम, हरियाणा - 122015

आई-प्रोसेस सर्विसेस (इंडिया) लिमिटेड

(एई आई प्रोसेस सर्विसेस (इंडिया) प्राइवेट लिमिटेड के एक पूर्ण स्वामित्व वाला कंपनी)

नियंत्रण कार्यालय: प्लॉट नंबर 313, उद्योग विहार फेज-IV, गुरुग्राम, हरियाणा - 122015

जोड़वारी नंबर - 27AABC3838C1ZT

जोड़वारी नंबर - 27AABC3838C2ZS

अधिकृत कार्यालय: प्लॉट नंबर 313, उद्योग विहार फेज-IV, गुरुग्राम, हरियाणा - 122015

i-Process Services (India) Limited

(Formerly known as i-Process Services (India) Private Limited)

Registered Office:-

Unit No 602, Centre point, J. B. Nagar,
Andheri-Kurla Road, Andheri (E),
Mumbai - 400 059

GSTIN - 27AABC3838C1ZT

GSTIN ISD - 27AABC3838C2ZS

Corporate Office:-

Plot No. 313, Udyog Vihar Phase-IV,
Gurgaon, Haryana-122015

i process

PUSH

centre point

